

James E. Taylor High School Orchestra  
New Orleans Trip 2019-2020

Dear Taylor Orchestra Family,

I am very pleased to announce the 2019-2020 Taylor High School Orchestra Spring Trip to New Orleans. This will be a wonderful way to celebrate the year and certainly something that no orchestra student will want to miss. This year we will be utilizing a new online trip enrollment and payment procedure. Families will now make payments for the trip using this interface either paying by credit card or by check (sent directly to the tour company). Students will get payment reminders via email and will be able to access terms and conditions in real time. Gone are the days of paying trip checks to TOPA. Here is an overview of the trip below. Open Enrollment for the trip will occur NOW through Oct. 1

**TRIP INFORMATION: Package includes**

Motor Coach Service  
2 Nights Deluxe Hotel accommodations  
2 Days Full Breakfast at Hotel  
Cajun Encounters Swamp Tour  
Creole Queen Dinner Jazz Cruise  
Haunted History Tour  
National World War II Museum  
Oak Alley Plantation Antebellum Mansion Tour  
Parkway Bakery and Tavern Meal  
University Visit and/or Clinic

**TRIP Dates:** Friday, April 24-Sunday, April 26

**TRIP Cost:** \$560 per Student.

**TRIP REQUIREMENTS**

What you see on this form is a general overview of the trip (important highlights) When you actually enroll for the trip online you must accept the full terms and conditions for the trip. Please read over these carefully so that you understand the payment procedure, the payment timeline (which must be followed to avoid late fees) and the cancellation/refund policy included in the agreement.

Payment Timeline:

10.01.19: Payment #1 of \$140  
11.14.19: Payment #2 of \$140  
01.30.20: Payment #3 of \$140  
02.27.20: Payment #4 of \$140

**Trip Numbers:**

We will need a minimum of 72 students to go in order for the trip to make and to maintain the current cost. If this amount is not reached then the price will go up and/or the trip will not go forward. Payment #1 or any amount over payment #1 will be returned if the trip does not make.

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**Security:**

This is a top priority on the trip. Travel and hotel accommodations will be secure. Students will be with the main group or in small groups with supervision from chaperones. Students will not be allowed to diverge from the official itinerary for any reason.

**Fundraising Opportunities:**

This year we will offer at least 1 fundraiser opportunity. The first will be our Program AD and Director's Circle Sponsorships that can net 80% and 90% profit towards an individual spring trip account. KATY ISD policy dictates that all fundraised money is non-refundable. Money fundraised will be reflected in the students online account about 3 weeks after the end of the fundraiser.

**Academic Eligibility:**

There will be no refund for academic ineligibility. All students must be passing all courses in accordance with State and Katy ISD guidelines for the 5<sup>th</sup> 6-weeks grading period. It is advisable to consider not going on this trip if you know your eligibility could cause you to miss the trip.

**Chaperones:**

There are a small number of complimentary chaperone packages that will be given to directors and parents. This keeps us in line with the minimum sponsorship requirement for the district. Complimentary parent packages will be offered to TOPA board members with any left-over packages offered to senior parents. If you do not fall into those categories and would like to chaperone the trip, you are welcome to enroll and pay the same amount as a student package.

**Payment for the trip:**

Payment for the trip will occur online. You can pay via credit card (subject to an online service charge) or you pay via check directly to the tour company. If you choose to pay via check please **download a payment voucher** once you enroll and mail your payment to:

Director's Choice (Taylor High School Orchestra)  
10701 Upland Avenue  
Lubbock, TX 79424

**PLEASE NEVER SEND A CHECK TO SCHOOL. ALWAYS SEND IT TO THE TOUR COMPANY**

**Questions:** Contact Clint Capshaw at [Clintonlcapshaw@katyisd.org](mailto:Clintonlcapshaw@katyisd.org). Do not contact the tour company with questions.

**OPEN ENROLLMENT FOR THE TRIP AVAILABLE NOW Through 10/01/2019: Follow the Instructions on the next page carefully and enroll today**

## **MY DIRECTOR'S CHOICE™ Participant Registration Instructions**

Group: **Taylor High School Orchestra**

Destination: **New Orleans**

Dates: **4/24/2020 - 4/26/2020**

Trip Code: **TN-8617**

### **Registration Instructions**

- Go to [https://ib.mydirectorschoice.com/users/sign\\_up](https://ib.mydirectorschoice.com/users/sign_up).
- Click the 'Sign up' button.
- Fill out the form and follow the instructions.
- Go into the e-mail you used to register and verify your account.
- Once your account is verified, return to the site to log in and add the trip to your account (using the Trip Code listed above).
- After the trip has been added to your account, you can add all participants.
- After all participants are added you may go ahead and make your initial payment.

### **Important Reminders**

- If you have already created an account for IB in the past, please log in to your existing trip account and add the new trip code for this trip.
- Registration closes at 11:59 PM on 10/02/2019.
- Late enrollment may not be possible. If possible, late enrollment will be subject to a \$25 late enrollment fee per participant.
- If paying by credit card, registration deposit and/or fee is due at time of registration.
- If paying by check, the check must be mailed with the printable voucher available upon signup, and will be due in the Director's Choice office by 10/02/2019.
- If payment has not been made via credit card by 11:59 PM on 10/02/2019, or via check that has arrived at the Director's Choice office by the end of business, participant(s) will not be counted as registered.
- You may register more than one participant for an account with the same e-mail address.